

**SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-ICTBAC- ITB-GS-20240704-01**

PROJECT: Supply and Delivery of Desktop Computers 3,585 Units with Non-Touch Monitor, 365 Units with Touch Screen Monitor

DATE: 18 September 2024

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

1. Response to prospective bidder/s queries/clarifications per attached Annex G-1.
2. Section III. Bid Data Sheet (pages 20-27), Section VII. Technical Specifications (pages 41 - 42), Checklist of the Bidding Documents (pages 64-67) and Terms of Reference (Annexes D-1 to D-2) have been revised. Copies of said revised portions of the Bidding Documents are herein attached.
3. The Bidder/s are reminded that the deadline of Bid Submission and Opening is on 25 September 2024 at 10:00 AM. **Late bids will not be accepted.**
4. The bidder/s is/are encouraged to use the Bid Securing Declaration as Bid Security.



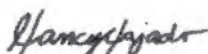
SVP MARILOU L. VILAFRANCA
Vice-Chairperson, ICT-BAC

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	16 September 2024
PROJECT IDENTIFICATION NO.	ITB-GS-20240704-01
PROJECT NAME	Supply and Delivery of Desktop Computers 3,585 units with Non-Touch Monitor, 365 Units with Touch Screen Monitor
PROPOSER UNIT/TECHNICAL WORKING GROUP	Field Office Network Management Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
Item No. 17-21	Monitor (non-touch & touch screen)	Can we issue a monitor which is not of same brand as the system unit?	It was indicated on item no. 30 of our technical specifications that the system unit (including motherboard), BIOS, monitor , mouse and keyboard must be of the same brand.
Item No. 36	Bidder must have at least two (2) installed base of 1,000 PCs or one (1) installed base of more than 2000 PCs (other than LANDBANK; delivered and installed in the last five years - supported by POs).* Certificate of Satisfactory Performance for each installed base must also be provided.	Can this statement be relaxed to desktop & laptops?	We will accept both desktops or laptops for the number of installed base sites.


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Annex G - 1

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <ul style="list-style-type: none">a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC of this Project.<p style="text-align: center;">or</p>b. The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project. <p>A contract shall be considered similar to this Project if it involves Desktop or Laptop Computers. Moreover, it must have been completed within five (5) years prior to the deadline for the submission and receipt of bids.</p>
7	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project.

14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" data-bbox="389 277 1353 927"> <thead> <tr> <th data-bbox="389 277 916 389">Form of Bid Security</th> <th data-bbox="916 277 1353 389">Minimum Amount of Bid Security</th> </tr> </thead> <tbody> <tr> <td data-bbox="389 389 916 501">(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td> <td data-bbox="916 389 1353 501" rowspan="2">PhP 3,680,000.00</td> </tr> <tr> <td data-bbox="389 501 916 725">(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and</td> </tr> <tr> <td data-bbox="389 725 916 927">(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="916 725 1353 927">PhP 9,200,000.00</td> </tr> </tbody> </table>	Form of Bid Security	Minimum Amount of Bid Security	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	PhP 3,680,000.00	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 9,200,000.00
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(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	PhP 3,680,000.00							
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(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 9,200,000.00							

	<p>1. If bid security is in the form of cash, the required amount shall be remitted to any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal. The bidder shall first secure an electronic PAO from LANDBANK - Procurement Department. If the bidder opts to pay at any LANDBANK Branch, the electronic PAO shall then be printed in two (2) copies and presented to the LANDBANK Teller together with the money. The LANDBANK Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security.</p> <p>If the bidder opts to pay through the LANDBANK Link.BizPortal, the steps to follow are found in Annex A of the Bidding Documents. The Payment Confirmation shall serve as proof of payment of the cash bid security.</p> <p>2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES.</p> <p>3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided that the Project Title and Project Identification Number are indicated therein.</p> <p>4. If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:</p> <p>(a) CBD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7345 local 2117 (For Assets 1 Billion and up)</p> <p>(b) SME-MLD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7431 local 7431 (For Assets below 1 Billion)</p> <p>5. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease-and-desist order by the IC or is currently not included in the list of blacklisted firms.</p> <p>The surety bond may be secured through the following entities:</p> <p>(a) LANDBANK Insurance Brokerage, Inc. (LIBI)</p> <p>LIBI-Forex 14th Floor, LANDBANK Plaza Building Contact No. 8-710-7114 (Every Tuesday and Thursday)</p> <p>12th Floor, SSHG Law Center Bldg. 105 Paseo de Roxas, Legaspi Village Makati City Contact Nos. 8-812-4911 and 8-867-1064</p>
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	<p>(b) Cocogen Insurance, Inc.</p> <p>22nd Floor, One Corporate Center, Doña Julia Vargas Ave., cor. Meralco, Avenue, Ortigas Center, Pasig City Email Address/es: cathy_magtibay@cocogen.com/ bancassurance@cocogen.com Contact Nos. 0917-575-9372/0917-888-9169</p> <p>cc: bankassurance@landbank.com</p> <p>(c) United Coconut Planters Life Assurance Corp.</p> <p>Cocolife Building, 1226, 6807 Ayala Avenue, Makati City Email Address: zsat@cocolife.com Contact No. 0917-836-5749</p> <p>cc: bankassurance@landbank.com</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached Form No. 8 of the Bidding Documents must be used.</p> <p>7. A scanned copy of the bid security (i.e. LANDBANK Official Receipt and/or and/or Payment Confirmation and/or Manager's/Cashier's Check and/or Bank Draft/Guarantee and/or Surety Bond and/or Bid Securing Declaration) shall be included in the Eligibility and Technical Proposal/Documents. The prospective bidder shall prepare and upload a scanned copy of the receipt of cash payment or other forms of bid security (i.e., Manager's Check, Bank draft/guarantee or irrevocable letter of credit, Surety bond), together with the electronic bid. The electronic bid security shall be electronically submitted to the LANDBANK - BAC Secretariat Unit during post qualification. Failure to enclose the required bid security in the form and amount prescribed shall automatically disqualify the bid concerned.</p>
15	<p>The electronic bid shall consist of two identical copies of archived/compressed files (Copy 1 and Copy 2). The archived/compressed files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number</p>

	<p>LBP-ICTBAC-ITB-GS-20200819-01(2) that XYZ Company wants to bid on, the archived/compressed files shall be labelled as XYZ-081901(2)-C1 (for Copy 1) and XYZ-081901(2)-C2 (for Copy 2). Copy 1 shall serve as the primary file while Copy 2 shall be the backup file. The archived/compressed files shall be generated using either WinZip, 7-zip or WinRAR and password-protected.</p> <p>The above mentioned archived/compressed files shall contain the Technical Component and Financial Component files in PDF format. These PDF files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and the word "Tech" or "Fin" in the case of the Technical Component and Financial Component, respectively, each separated with a dash sign. Thus, using the above example, the archived/compressed files XYZ-081901(2)-C1 and XYZ-081901(2)-C2 shall both contain the PDF files labelled XYZ-081901(2)-Tech and XYZ-081901(2)-Fin.</p> <p><u>All the required documents for each component of the bid shall be in one (1) PDF file and sequentially arranged as indicated in the Checklist of Bidding Documents.</u> The documents must be signed by the authorized signatory/ies when required in the form.</p> <p><u>The archived file and the PDF files shall be assigned with a different password</u> and these passwords shall be disclosed by the bidder only upon the instruction of ICT-BAC during the actual bid opening. The passwords for Copy 1 and Copy 2 shall be the same.</p> <p>Electronic bids that are not assembled, labelled and password-protected in accordance with these procedures shall not be rejected/disqualified but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The ICT-BAC/LANDBANK shall assume no responsibility for the non-opening or premature opening of the contents of the improperly assembled, labelled and password-protected electronic bid.</p> <p>In case of modification of bid, a modified version of Copy 1 and Copy 2 of the bid (archived/compressed) files shall be uploaded to the SFTF. The qualifier "Mod" and a numeric counter indicating the number of times that the bid had been modified shall be added at the end of the filenames of both the archived and PDF files. Using again the earlier example, the sample labels and contents of the modified bid shall be as follows: a) First Modification: XYZ-081901(2)-C1-Mod1 and XYZ-081901(2)-C2-Mod1 containing XYZ-081901(2)-Tech-Mod1 and XYZ-081901(2)-Fin-Mod1, and b) Second Modification: XYZ-081901(2)-C1-Mod2 and XYZ-081901(2)-C2-Mod2, containing XYZ-081901(2)-Tech-Mod2 and XYZ-081901(2)-Fin-Mod2]. Only the latest modified bid shall be opened while the rest of the superseded bids will be rejected.</p>
16	<p>All bids shall be submitted electronically on or before the 10:00 A.M. deadline on _____. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.1. Only electronic bids that are successfully uploaded to the Secure File Transfer Facility of LANDBANK on or before the deadline shall be accepted. The procedures that will be followed in the submission and opening of electronic bids are described in the Detailed Procedures in Submission and Opening of Electronic Bids per attached Annexes C-1 to C-7. The electronic bid shall be submitted by uploading</p>

	<p>the same in the LBP SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility per attached Annexes C-4 to C-7).</p> <p><u>Electronic bids received after the set deadline basing on the date and time on the electronic folders of bidders shall not be accepted by the ICT-BAC.</u> Thus, bidders are requested to upload their electronic bids at least two (2) hours before the set deadline.</p> <p>The prospective bidder shall receive an acknowledgement receipt via email after successful uploading of its/his/her electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the ICT-BAC Secretariat at (02) 8522- 0000 local 2609 to confirm whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.</p>
17	<p>On the bid opening date, the bidder shall confirm its/his/her participation in the online meeting with the ICT-BAC Secretariat at least one (1) hour before the scheduled meeting. The bidder shall be able to log in into MS Teams and join the Waiting Room of the ICT-BAC meeting. A maximum of two (2) accounts/connections per participating interested bidder shall be allowed to join the meeting.</p> <p>Projects with participating bidders in attendance shall be given priority in the queuing.</p> <p>Upon the instruction of the ICT-BAC Chairperson to start the bid opening activity, the ICT-BAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The ICT-BAC Secretariat shall record the session and act as Moderator of the meeting all throughout.</p> <p>In case a bidder cannot connect to the videoconferencing via MS Teams application, the ICT-BAC Secretariat shall contact the bidder concerned through its registered mobile phone/landline telephone up to a maximum of three (3) call attempts with five (5) minutes interval after each call attempt. A text message advising the bidder that the public bidding has already started will also be sent by the ICT-BAC Secretariat. If the ICT-BAC Secretariat still cannot contact the bidder after the said allowable call attempts or the bidder is unable to contact the ICT-BAC Secretariat to provide the passwords needed to open its electronic bids when required by the ICT-BAC, the bidder concerned shall be disqualified from further participating in the bidding process.</p> <p>Once the connections are in place, the ICT-BAC, with the assistance of the ICT-BAC Secretariat, retrieves the archived file from the LBP SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the ICT-BAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Component.</p> <p>The ICT-BAC then determines the eligibility and compliance with the technical requirements of the specific bidder using a nondiscretionary "pass/fail" criterion. Only bidders that have been rated "Passed" shall be allowed to participate in the succeeding stages of the bidding process.</p>

	<p>The ICT-BAC, with the assistance of the ICT-BAC Secretariat, shall then open the Financial Components of those bidders that have been rated "Passed". Upon instruction from the ICT-BAC, the bidder concerned shall disclose the password for its/his Financial Component.</p> <p>In case an archived/PDF file fails to open due to a wrong password, the specific bidder shall be allowed to provide the ICT-BAC with passwords up to five (5) times only. The same number of attempts shall apply to Copy 2 of the bid, in case there is a need to open it. If the archived/PDF file still could not be opened after the maximum allowable attempts or due to technical issues, the bidder concerned shall be disqualified from further participating in the bidding process. Thus, the bidders are encouraged to test their electronic bids and ensure that they are free from technical errors prior to uploading of the same to the SFTF. The ICT-BAC, with the assistance of the ICT-BAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the ICT-BAC Members and Observers. The result of evaluation and ranking shall also be announced to the participants.</p> <p>The retrieval and opening of the electronic bids, page-by-page review of documents and the results of the bid evaluation and ranking shall be shown to the participants through the screen sharing feature of MS Teams.</p> <p>The access of the bidders to the videoconferencing/calling session shall be terminated once the Chairperson has declared that the bid opening activity for a specific project has been finished.</p>
19.3	<p>The lot and reference is:</p> <p>Supply and Delivery of Desktop Computers - 3,585 Units with Non-Touch Monitor and 365 Units with Touch Screen Monitor with Project Identification Number LBP-ICTBAC-ITB-GS-20240704-01.</p> <p>The goods/services are grouped in a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.</p>
20	<p>The following documents shall be submitted by the Bidder with the Lowest Calculated Bid:</p> <ul style="list-style-type: none"> • Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS. • Latest Income Tax Return filed manually or through EFPS. • Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission). • Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No. 6). • Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).
21	No further instructions.

Section VII. Technical Specifications

Technical Specifications

Specifications	Statement of Compliance
<p style="text-align: center;">Supply and Delivery of Desktop Computers – 3,585 Units with Non-Touch Monitor and 365 Units with Touch Screen Monitor</p> <ol style="list-style-type: none">1. Minimum technical specifications and other requirements per attached Revised Annexes D-1 to D-2.2. The documentary requirements enumerated in Revised Annex D-2 of the Terms of Reference shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements. <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p>	<p style="text-align: center;">Bidders must signify their compliance to the Technical Specifications/Terms of Reference by stating below either “Comply” or “Not Comply”</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

- Legal Eligibility Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

- Technical Eligibility Documents

- 2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
 3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
 4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

- Financial Eligibility Documents

- 5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
 7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.
 - **Technical Documents**
 10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
 12. Section VII – **Revised Specifications with response on compliance and signature of bidder's authorized representative.**
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
 14. Duly filled-out Terms of Reference signed in all pages by the authorized representative/s of the bidder.
 15. Manufacturer's authorization or any equivalent document confirming that the bidder is authorized to provide the product/brand being offered and consumables supplied by the manufacturer, including any warranty obligations and after sales support as may be required (sample form - Form No.9).
 16. **List of at least two (2) installed base of 1,000 PCs (desktop or laptop) each or one installed base of more than 2,000 PCs delivered in the last five (5) years other than LANDBANK supported with copies of Purchase Order/Contract and Certificate of Satisfactory Performance.**
 17. Manufacturer's Certification that the product/brand being offered is ISO 9001:2015 (or higher) certified.
 18. Manufacturer's Certification that the product/brand being offered is Energy Star version 8.0 or higher compliant.
 19. Manufacturer's Certification that the brand being offered is in existence of at least ten (10) years in the Philippines and the unit model is in current catalogue and verifiable in the manufacturer's website.
 20. List of Bidder's local parts center/depot duly certified by the manufacturer.
 21. List of Service Centers or centralized onsite support in the Philippines (Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro) with contact person, complete address, contact numbers and email address.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 22. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 23. Latest Income Tax Return filed manually or through EFPS.

24. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
25. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
26. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

**LAND BANK OF THE PHILIPPINES
TECHNICAL SPECIFICATIONS**

Equipment: Desktop Computer Date Prepared : May 29, 2024	CODE:
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A. Name and Description of Project

1	Procurement of 3,950 Desktop Computers
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B. Objective

2	To procure desktops computers to be used in Head Office & Field units.
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C. Project/Services Requirement

3	Processor	» Minimum of 10 Cores
4		» Minimum of 16 Threads
5		» Minimum Performance-Core Base Frequency: 2.5 GHz
6		» Up to 4.6 GHz Performance-Core Turbo Frequency or higher
7		» Minimum Cache: 20 MB
8	Memory	» Minimum of 16 GB Double Data Rate 4 (DDR4), 3200 MHz Clock Speed in one memory module
9	Storage	» 1 TB at 7200 rpm SATA or SSD equivalent or higher (same brand for all PC's)
10		» Partitioned into 500 GB for OS and 500 GB for Data
11	Expansion Slots	» 1 PCI slot (net, usable)
12	I/O Ports	The following should be internal/not dongle:
13		» 1 25-pin parallel port
14		» 1 9-pin serial port
15		» 6 USB Type-A ports
16		» 1 Gigabit Ethernet (RJ45) port
17	Monitor (non touch)	» 18.5" or 19.5" flat LED monitor
18		» TN, HD, 60 Hz, minimum of 200 nits
19	Monitor (touch screen)	» 22" - 24" flat LED touch screen monitor
20		» TN, HD, 60Hz, minimum of 300 nits
21		» compatible to run web-based applications
22	Keyboard	» at least 103-keys, USB connected
23	Mouse	» USB Connected
24	Optical Drive	» at least 8X Tray-Load DVD-R/W drive
25	Audio	» Internal built-in speaker (factory installed and part no. verifiable in the Internet or with certification from the manufacturer that the speaker is factory installed*)
26		» Integrated AC97 Stereo Codec or equivalent or higher
27	Others	» Pre-loaded with Windows 11 Pro (64-bit) (must be activated). With certification from the manufacturer that the MS Operating System is genuine, licensed, and pre-installed from the factory) *
28		» Pre-loaded with Anti-Virus Software (one year subscription)
29		» Manufacturer's logo/name must be etched or permanently printed in the motherboard
30		» System unit (including motherboard), BIOS, monitor, mouse and keyboard must be of the same brand
31		» Must be compatible with MS Windows Server 2016


F. Delivery Term and Conditions

32	<p>» Units must be delivered at LBP Antipolo Warehouse in 2 batches:</p> <p style="margin-left: 20px;">1st Batch : 60 calendar days upon receipt of Notice to Proceed (NTP)</p> <p style="margin-left: 40px;">1,635 desktop PC with non touch monitor</p> <p style="margin-left: 40px;">365 desktop PC with touch screen monitor</p> <p style="margin-left: 20px;">2nd Batch : 120 calendar days upon the receipt of Notice to Proceed (NTP) or upon receipt of advice from Network Operations Department (which ever comes first).^[a]</p> <p style="margin-left: 40px;">1,950 desktop PC with non touch monitor</p>
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Revised Annex D-1

G. Payment Terms		
33	Payment shall be made through direct credit to the vendor's deposit account with LANDBANK. The vendor is required to maintain a deposit account with LANDBANK's Cash Department or any of its Branches.	
34	The following documentary requirements for payment shall be submitted by the vendor: <ul style="list-style-type: none"> • Sales Invoice / Billing Statement / Statement of Account • Delivery Receipt with printed name and signature of LANDBANK employee who received the delivery 	
H. Other Terms and Conditions		
35	» 3-Year Warranty on parts and labor (CPU and monitor) - no additional cost on Landbank if parts used for replacement are higher in specs	
36	» Bidder must have at least two (2) installed base of 1,000 PCs (desktops or laptops) each or one (1) installed base of more than 2000 PCs (other than LANDBANK; delivered and installed in the last five years - supported by POs). * Certificate of Satisfactory Performance for each installed base must also be provided.*	
37	» Bidder must be an authorized dealer of the product (with manufacturer's certification).*	
38	» Bidder must be an authorized service provider of the product or an authorized provider of first level support, in case of centralized onsite support (with manufacturer's certification).*	
39	» ISO 9001:2015 (or higher) certification of the manufacturer.*	
40	» Energy Star version 8.0 (or higher) certification of the product.*	
41	» Product being offered must be in existence of at least ten (10) years in the Philippines and the unit model is in current catalogue and verifiable in the manufacturer's website (with manufacturer's certification).*	
42	» Bidder/Principal must have a local parts center/depot (submit list duly certified by the manufacturer).*	
43	» Bidder/Manufacturer must have Service Centers or centralized onsite support in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for head office PCs and walk-in or onsite support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers or a certification from the manufacturer that the bidder and the manufacturer can comply with the warranty service requirements, in case of centralized onsite support.*	
44	» For uniformity of bids, prices must be quoted in Philippine Peso inclusive of VAT.	
45	» Two (2) demo units must be submitted by the lowest bidder within twenty (20) calendar days after bidding	
* supporting documents must be submitted and included in the Technical Proposal Envelope.		
I. Contact Person		
	Name	Email Address
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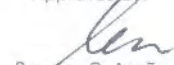
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